



**Rosemont Market is hiring full-time Retail Assistant Managers
at our Munjoy Hill & Yarmouth locations.**

Our retail management staff are integral to Rosemont's mission:

**Cultivating meaningful relationships between farmers and our
communities so that we can all access and experience joyful food.**

They work hands on with the highest quality products, with a strong emphasis on locally sourced goods. They also contribute to a welcoming and inclusive atmosphere that serves neighbors and visitors alike, while demonstrating strong team leadership skills. Rosemont Market & Bakery is a business built on community. For us it is, and always has been, the people who matter most.

Position Summary:

This is a full-time (40+hrs/week) leadership position. Our ideal candidate is interested in connecting with Maine's local food scene through daily customer service, merchandising, and organizational planning. The Assistant Retail Manager provides flexible support to the Retail Manager in all aspects of store operations at their designated "home" market location, including personnel management, inventory management, communication, and store upkeep. They are dedicated to maintaining a productive, satisfying, and respectful workspace for all retail employees while co-leading their team in Rosemont's standards of process, efficiency, and quality. The Assistant Retail Manager works closely with the Retail Manager, General Manager, and store employees to ensure that store operations and culture are aligned with Rosemont's strategy and overall business goals.

Applicants Must Have:

- Keen interest in local food systems, sustainable food economies, and specialty foods.
- Ability to recognize products and commit product details to memory.
- A team-oriented attitude and a desire to promote a respectful, inclusive, and synergistic work environment.
- Independent and reliable transportation.
- Proficiency with Catapult or another comparable Inventory Management Software.
- Strong interpersonal communication skills and ambition to develop leadership skills.
- Strong customer service technique and ambition to develop hospitality skills.
- Excellent attention to detail for consistency and quality control purposes.
- Strong organizational skills.
- Independent time-management skills and ability to sustain multiple ongoing projects in a busy work environment.
- Proficiency in MS Office applications.
- English language proficiency required.

Education and Experience:

- High School diploma or equivalent required, college degree preferred.

- Minimum 3 years of professional experience in a retail, customer service, or food service position. Leadership/management experience preferred.
- Previous professional experience with POS systems and inventory management.

Compensation & Benefits:

- Salaried (\$41,600-45,700 per year, based on experience)
- 120 hours of annual paid time off
- 35% Food Discount
- Employer-paid Health Benefits

Physical Requirements:

- Ability to lift 50 lbs. carton or bag.
- Ability to stay standing and active for duration of shift.
- Ability to lift, twist, squat, and reach.

To Apply:

- **Please email a current resume and brief personal letter of interest. to jobs@rosemontmarket.com with the Subject Line “Assistant Manager”**
- **Please only include PDF or .doc attachments.**

Rosemont Market & Bakery provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.